

MINUTES OF THE COTTONWOOD HEIGHTS HISTORIC COMMITTEE HELD AUGUST 14, 2013, 6:15 P.M.
AT THE CITY OFFICES

MEMBERS PRESENT: Tom Shimizu, Don Antczak, Gayle Conger, Sylvia Orton, Jerri Harwell

MEMBERS EXCUSED: Dean Smart, John Glauser

OTHERS PRESENT: Mike Peterson, City Councilman, Carol Winn Woodside

Meeting began at 6:37 P.M. Tom Shimizu mentioned that he had advised the City that because of personal reasons, two of our members had to withdraw from the committee. They are Max Evans and Pat Menlove. Mr. Shimizu has received one application to fill one of the positions. It is from Carol Winn Woodside. The committee voted to recommend her name to the City Council for their approval.

Our committee has been invited to become a member of the Utah Heritage Foundation. A letter Mr. Shimizu received involving that membership also included an application to sit on the Board of Trustees. Mr. Shimizu gave the letter to our secretary, Sylvia Orton, and if anyone is interested in applying they can contact her. The application is due by September 1, 2013.

The executive committee, Mr. Shimizu, Mr. Glauser, and Ms. Orton will go over an outline prepared by Max Evans and come up with a strategic plan for our committee. When that is ready it will be presented to the committee for approval. This plan will cover the next 10-15 years.

Sylvia Orton reported on Butlerville Days. She mentioned that the display this year was well received by those who visited our tent. She also indicated that she and Carol Woodside will work on identifying those pictured in the photos. Ms. Woodside has also volunteered in cataloging them.

Ms. Orton mentioned that in talking to our Chief of Police, Robby Russo, he mentioned that this is the five year anniversary of the City's Police Department. She asked him if he would be interested in our committee spotlighting his department at Butlerville Days. He was very receptive to the idea and she will meet with him in the next few months to collect the information needed for the display.

The committee was very pleased with this idea and thought that we could also spotlight other firsts, including the Big Cottonwood Canyon Trail and the opening of the new middle school, while the ten year anniversary of the City Government should wait until then. In line with the establishment of the City a member of our committee, Jerri Harwell, has volunteered to write the history. Don Antczak, another committee member would also be a good information source, as the two were both involved in the incorporation of Cottonwood Heights City. The ten year anniversary will be January 2015.

Jerri Harwell reported that she is ready to begin interviewing people to gather the information needed to write her part of the history involving the Union area.

Don Antczak has turned in his outline of people living in his area. There were not too many people living in his area that he is collecting the information.

It's determined that there needs to be a narrative on the maps that have been turned in on Creek Road. We need some more information on the original settlers "up the creek."

The balance of Butlerville is being worked on at the present. Carol Winn Woodside has been asked to help Mr. Shimizu on collecting the information. Ms. Woodside is working on a timeline right now. The committee asked her to email them a copy of her timeline. She is presently verifying dates. Ms. Orton agreed to email the timeline to the committee.

The question was asked about asking Kevin Cromar to help as a resource in the writing of the history. Ms. Orton suggested that he be the one that is asked to edit our work and write the history using the information we have collected along with the mountains of information he possesses. Ms. Orton asked if there will be money involved in writing the history. Ms. Conger said that most cities when they write their history hire a professional historian to do the writing. Mr. Cromar is a professional historian. Once that history is written it is published by the city.

Ms. Orton asked if anyone knows where the oral histories are that were turned in by Karen Larrabee to Liane Stillman. No one knew where they were. She thought that they needed to be found.

Ms. Conger mentioned that Max Evans had told the committee that the funds from grants given by the State to Local Certified Governments can be used to write the history of the city. She also mentioned that this grant can be used to inventory historical resources within the City. She suggested that the committee get a plan in place so that when the next grant becomes available we are prepared to apply for it as there is not much time given.

Gayle Conger reported that the markers are in production and should be done by the end of the month. The posts are completed and could be installed now, but she feels it would be better to wait until the markers are ready and install them at the same time. She has provided Jim Peters with the narrative for the two informational markers, one will be at each end of the trail. It will also indicate where on the trail each marker is located as well as where in the City each historic site was located. The narratives have all been proofed by Stephanie Archibald. Ms. Conger and Councilman Peterson showed the committee a large map showing where each marker will be placed. Someone from the City will mark the exact location taking into account the best placement on the trail. The informational markers at each end will be larger than the narrative markers. Ms. Conger thinks there are going to be 16" x 20".

Councilman Peterson reported that within 60 days we should receive the approval from the ZAP grant. All information that they have given him indicates that our getting the full grant is very favorable. We will do the brochure with those funds.

This Fall Councilman Peterson indicated that the City will want to have a formal "ribbon cutting ceremony" once the markers are in place. He wants the committee to be thinking of who they would like to invite and at our meeting on the 10th of September we can prepare the list and the City will take care of the invitations.

Ms. Conger mentioned that Jim Peters is out of town this week and she can't give us a date for the completion of the "Welcome" markers, but when he gets back in town next week he will prepare the graphics for approval.

Councilman Peterson informed the committee that the money for the markers has been carried over from last year and will be combined with the money approved in this fiscal year's budget to pay for the project.

Mr. Shimizu asked that the City prepare a large map of the trail that can be kept in our archives. Councilman Peterson agreed to do that.

Councilman Peterson reported that he is elated with the work that has been done by the committee in regards to the Big Cottonwood Canyon Trail markers. He said that sometimes you're on a committee for years and even though you're busy you do not see the result of a finished project. He feels that we have finalized this project in a remarkable short period of time. We have produced something that is outstanding.

Councilman Peterson advised Ms. Woodside that the City Manager, John Park, will be calling her to introduce himself. Now that the committee has recommended her to become a member of our committee, he is the one that appoints her to the committee and the City Council ratifies it.

Ms. Orton mentioned that she had thought that instead of having a committee get together in August as we have the past two years, we have some light refreshments after the ribbon cutting and include any family members that might be in attendance.

Meeting adjourned at 7:45 P.M. Our next meeting is September 10, 2013.